OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – OCTOBER 13, 2015

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, October 13, 2015, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Harold J. Anderson, President; Mr. Elton J. LeBlanc, Vice President; Rev. Henry Ballard, Jr., Commissioner and Ms. Cheri C. Quigley, Commissioner. Absent was Mr. P. James DiFatta, Secretary/Treasurer. Also present were Dr. Robert Scafidel, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Eric Acosta, FSO; Mr. Ricky Melerine, Public Relations Liaison; Mr. Sal Cusimano, Agreement Analyst; Mr. Marty Nunez, Security Officer; Mr.’s David Fennelly and Gary Poirrier, Associated Terminals; Mr.’s Bill Thomassie and Dan Murphy, Infinity Engineering; Mr. Dean Nicoladis, N-Y & Associates and Ms. Ashley Coker and Mr. Jim Garner, Sher Garner.

President Anderson asked if there were any public comments, in accordance with R.S.42:14(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on September 8, 2015.

President Anderson informed the Board that Request for Proposals (RFP’s) were received in the Port office on Wednesday, September 30, 2015, at 2 p.m. for the External Building Repairs for Building 64 project. The RFP’s were as follows:

Contractor Amount

DelValle Services LLC $55,104.00

B&K Contractors, INC $57,150.00

Picou Fradella Construction No RFP Submitted

Emile Pellitteri Construction No RFP Submitted

Boasso Construction No RFP Submitted

On motion of Ms. Quigley, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to award the RFP to DelValle Services LLC in the amount of $55,104.00.

President Anderson informed the Board that Request for Proposals (RFP’s) were received in the Port office on Monday, October 5, 2015, at 2 p.m. for the Construction and Delivery of New Violet Guard Station project. The RFP’s were as follows:

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Contractor Amount

Southern Services $102,450.00

DelValle Services LLC $104,960.00

Keystone No RFP Submitted

All Service Machine Shop No RFP Submitted

Beloso Welding No RFP Submitted

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved to award the RFP to Southern Services in the amount of $102,450.00.

President Anderson recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services and Lessees Arrears. The Board discussed the Finance Report. President Anderson thanked Mr. Heaphy for his report.

President Anderson recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel discussed construction projects and Kiosk. Dr. Scafidel also recognized Mr. Roche who gave an update on construction and Mr. Graves who updated the Board on the Chalmette Terminal, Survey of Tenants, Port Security Grant Funding/Projects and Cargo. President Anderson thanked Dr. Scafidel for his report.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved an Agreement between the St. Bernard Port, Harbor and Terminal District and the Ports Association of Louisiana to use approximately 630 sq. ft. of office space located on the second floor of the Administration/Security Complex for approximately one year ending August 14, 2016.

On motion of Mr. LeBlanc, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved to accept the second (final) one-year extension stated in the Agent of Record (AON) agreement.

On motion of Rev. Ballard, seconded by Mr. LeBlanc, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a professional services agreement with N-Y & Associates to provide engineering services relating to the Chalmette Terminal Primary Force Main project. Not to exceed $85,000.00

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On motion of Rev. Ballard, seconded by Ms. Quigley, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a professional services agreement with Infinity Engineering Consultants, LLC to provide engineering services relating to the Violet Communications Tower project increasing the wind load to withstand a Category 5 Hurricane. Not to exceed $31,500.00. Mr. Graves and Mr. Thomassie discussed the details of the tower with the Board.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved the following resolution for the American Association of Port Authorities 2015 Annual Meeting:

RESOLUTION

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

At a meeting of the St. Bernard Port, Harbor and Terminal District on October 13, 2015, Robert J. Scafidel, Ed.D., Executive Director, was ordered accredited as delegate to the annual convention and annual meeting of the American Association of the Port Authorities (Incorporated), to be held on Wednesday, November 4, 2015, in Miami, Florida, with authority to cast the vote of this body on all motions and resolutions. Alternates, who are similarly empowered in case of the absence of the original delegate from any session, and who shall succeed him/her and each other in the order named, were designated as follows:

Drew Heaphy, Director of Administration

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: 4

Nays: 0

Absent: 1

Abstaining: 0

This resolution was declared duly adopted on the 13th day of October 2015.

/s/ P. James DiFatta, Secretary

On motion of Rev. Ballard, seconded by Ms. Quigley, the Board unanimously approved to convene Executive Session at 12:47 to discuss litigation relating to the expropriation of the Violet Dock Port.

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On motion of Rev. Ballard, seconded by Mr. LeBlanc, the Board unanimously approved to reconvene regular session at 1:10 p.m.

President Anderson asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President Anderson asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. LeBlanc, seconded by Rev. Ballard, the meeting was adjourned.

/s/ P. James DiFatta, Secretary/Treasurer